



## **HOW TO BOOK PATCH ICE**

- Patch ice must be booked at the reception by 1pm on the Sunday PRIOR to the week you are booking for.
- If you forget to book, you will have no ice time for the following week.
- Should you need to cancel a session for any reason, please remember to inform the office within 24 hours of your patch session so that the patch ice can be credited to the next week. Failure to do this within 24hours will result in you losing your ice session.
- If you have booked and cannot attend, you must phone your coach to inform her of your absence at least 48 hours before your lesson otherwise you may be charged for the lesson if the coach is unable to fill your slot.
- Your coach will inform you what patch ice sessions are to be booked for the week ahead.